



## General Guidelines

### UAB Nursing Workforce Initiative

### Wallace State Community College – Hanceville, AL

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- STEP 1 Apply to Wallace State Community College at <https://www.wallacestate.edu/register-now/index.html>-there is no fee to apply. Apply to start in the current semester. You will receive a student number that begins with an “A”. Please use this on all correspondence and documentation. If you have been previously enrolled at WSCC but not been an active student for two (2) semesters you **MUST** reactivate your student account through the WSCC Admissions Office (reactivation can be completed at the link above).
- STEP 2 **Upon confirmation of eligibility to participate in the NWI program from the employer, the employing agency will supply a private link to the online Academic Application of Interest to the University Nursing Workforce Initiative Partnership with Wallace State Department of Nursing Education. Complete the application found in the link.**
- STEP 3 Submit official transcripts to Wallace State Community College, Records Office, P.O. Box 2000, Hanceville, AL 35077. You are required to submit individual transcriptions from EACH college you have attended -courses transferred from one college appearing on another college transcript are not accepted as official. You should also request copies of each transcript for your personal records or print a copy from your college website if access is still available. An official transcript issued to the student only maintains official status if unopened and the college seal remains intact.
- STEP 4 Upon college application approval, you will receive a letter validating acceptance which will include your student number (A0000000). You will also be assigned an academic advisor who will assist with placement testing if needed for Math and English. Your advisor will help you develop a plan for success in order to complete the NWI required academics in a timely manner as well as assist with registration for classes and other questions or concerns you may have. To schedule an advising session, visit <https://www.wallacestate.edu/advising/advisors.html>.
- STEP 5 A minimum ACT Composite score of 18 (or higher) is required to apply to the NWI program. If unable to verify *or* if you have never taken an ACT *or* if you have not achieved a Composite score of at least 18, you should begin preparing now. Wallace State offers a Residual ACT test each month (student must wait 60 days between testing and re-testing, if needed). Please review the ACT information and testing dates at <https://www.wallacestate.edu/advising/on-campus-act-testing.html>. The fee is currently \$72.00 and is subject to change.
- STEP 6 As a participant in an employee-sponsored NWI program, you are required to also apply for financial aid by completing your FAFSA application. The information is located at <https://www.wallacestate.edu/financial-aid/index.html>.
- STEP 7 Text books and approved supplies will be available at the Barnes and Noble Bookstore located on the WSCC campus. Visit their link at <https://wallacestate.bncollege.com/>.
- STEP 8 Plan to attend a Nursing Information Session on campus. Register at: <https://forms.office.com/r/rC34CRB5e8>
- STEP 9 Completion of the NWI academic requirements is expected by the employer prior to beginning the nursing portion of the program. The NWI nursing application is accepted between twice a year, March 15<sup>th</sup> – May 15<sup>th</sup> for Fall start and July 1st – October 1st for Spring start. The application link will be open during that timeframe on the nursing webpage at <https://www.wallacestate.edu/nursing>. The successfully submitted two-step nursing application (online application and supporting documentation) will be reviewed by the WSCC Nursing Admission Committee for consideration of entry. Applicants will be notified of all admission decisions, i.e., acceptance or non-acceptance, prior to orientation in November.

Email specific nursing questions regarding the NWI program to [nursingapplicant@wallacestate.edu](mailto:nursingapplicant@wallacestate.edu)

**Nursing Applicant must meet the following admission criteria:**

- Be unconditionally admitted to Wallace State Community College
- Be in good standing with Wallace State Community College
- Complete nursing online application AND submit supporting documentation, i.e., Verification Packet by posted deadline
- Minimum 18 ACT composite or superscore score
- Maintain a “C” or better in ALL general education courses
- Achieve a minimum 2.0 GPA cumulative at current institution or cumulative 2.0 at institution last attended from which student is transferring college credits
- Achieve a minimum 2.5 GPA on nursing required academics
- Meet the essential functions for the nursing program.
- Present clear background check and drug screen. Upon acceptance to the nursing program, specific details with location, date, and time will be provided at Nursing Orientation.
- Remember, if previously enrolled in a nursing program, your prior nursing program director must submit a Letter of Good Standing (LGS) on your behalf. LGS must be sent via email to: Deborah Hoover, Director of Nursing, at [deborah.hoover@wallacestate.edu](mailto:deborah.hoover@wallacestate.edu).

**NON-DISCRIMINATION POLICY**

It is the policy of Wallace State Community College, a postsecondary institution under the control of the Alabama Community College System Board of Trustees, that no person shall, on the grounds of race, color, sex, religion, national origin, disability, age, or sexual orientation be excluded from participation in, be denied benefit of, or be subjected to discrimination under any program, activity or employment. The College will not retaliate against any person because they have engaged in a protected activity opposing the College or because they have made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding or hearing alleging discrimination on a basis specified above.

# GUIDELINES FOR UAB NWI AT WSCC



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## INTEREST

talk with your UAB manager about your interest in the NWI

## ACTION

Complete the NWI Application using the link provided by UAB

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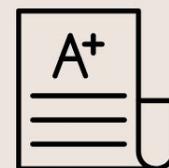
## REGISTER

Apply to WSCC, no fee, submit official transcripts, register for prerequisite classes

## ACHIEVE

Complete all the prerequisite courses and get ready for the ACT (min. 18)

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## APPLY

Ready for Nursing?  
Applications open  
July 1st - October 1st  
March 15th - May 15th

Get our detailed step-by-step guide at:

[WALLACESTATE.EDU/PROGRAMS/HEALTH-DIVISION/NURSING](http://WALLACESTATE.EDU/PROGRAMS/HEALTH-DIVISION/NURSING)