

## 2024 General Education Worksheet

Name: \_\_\_\_\_ Student # A \_\_\_\_\_

Program Applying To: **Medical Assisting - Certificate**

GPA points are awarded when the course and grade has been Highlighted on applicant's transcript. If currently enrolled in a general education course Spring Semester, do not circle a grade/point as it is not complete. All unofficial transcripts must be uploaded with general courses below highlighted to be complete and considered. **Answer each row, add columns, and calculate totals.** *CLEP or AP Credit: A copy of the official score report **must be uploaded**. AP Exam Score of 5 = A, 4 = B, 3 = C. CLEP will be awarded letter grade of "B".*

<b>General Education Courses</b> <i>Students can apply to the program before completion of all general education courses.</i>	<b>College Attended</b> Please Abbreviate	<b>Credit Hours</b>	<b>Choose Grade Earned</b>
ENG 101 English Composition I		3	A=12 B=9 C=6
MAT 101 or HIT 110 Medical Terminology <i>(Circle the course you are declaring the best grade in)</i>		3	A=12 B=9 C=6
Math: Elective: MTH 116, MTH 100, MTH 110, MTH 112, MTH 113, MTH 120, MTH 125, MTH 126, MTH 227, MTH 237, MTH 238, MTH 265 <i>(Circle the course you are declaring the best grade in)</i>		3	A=12 B=9 C=6
<b>ACT Composite Score:</b> _____ (National, Residual, or Superscore; min. 17) <b>Date of score:</b> _____ <i>If no ACT score, date you plan to take it:</i> _____		<b>Add credit hours completed:</b>  _____	<b>Divide Total PTS by Total HRS</b>  _____
<b>Do Not Round Totals</b>  Meeting minimal requirements does not guarantee acceptance.		<b>Total HRS</b>	<b>Total GPA (min. 2.0)</b>
		Insert <b>Total GPA</b> from above. <i>If no college courses completed, insert High School GPA on Line 1 and complete Lines 2-4)</i>	_____ max 4.0
		Multiply line 1 Total by 9	_____ max 36
		Insert ACT composite score	_____ max 36
		Add line 2 and 3 for Total Score	_____ max 72.00