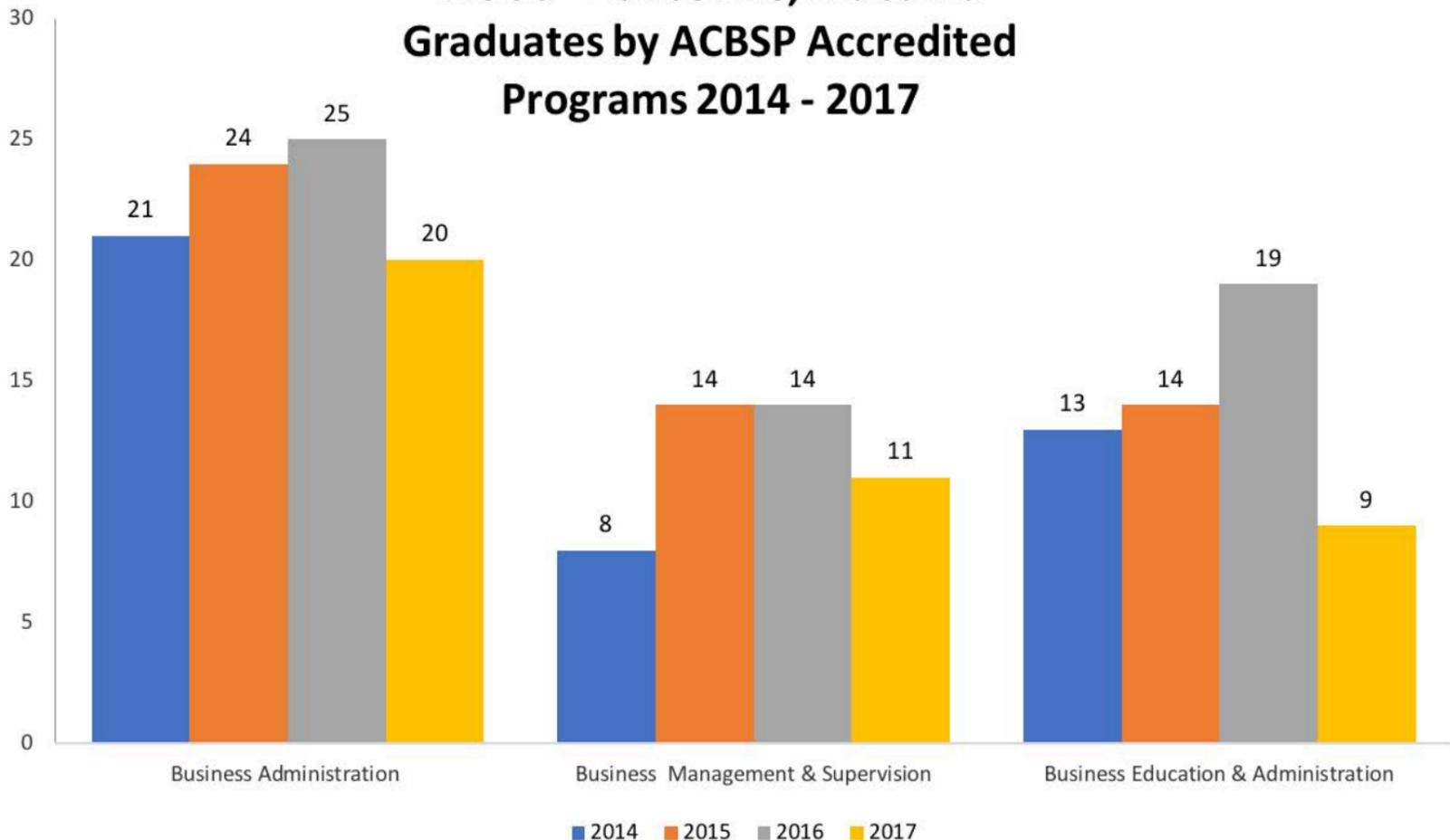


Accreditation Council for Business Schools and Programs
Associate Degree Commission Accredited Institutions
Quality Assurance (QA) Report
Wallace State Community College – Hanceville, Alabama
February 28, 2018

WSCC - Hanceville, Alabama

Graduates by ACBSP Accredited Programs 2014 - 2017



3 - Standard 3 Student and Stakeholder Focus

Advisory Committee Survey

Each spring/summer semester, the Business Department administers a survey to the Business Advisory Committee members. Below are the questions posed and responses given. This data demonstrates that the committee, representing various members of local business and industry, are satisfied with the performance of the WSCC business Department and their relationship with it.

This data reflects Spring 2014:

Advisory Committee Survey

Question	Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
1. The Bus. Dept. faculty at WSCC are caring professionals committed to "learning that transforms lives and communities."	80%	20%	0%	0%	0%
2. The WSCC Bus. Dept. faculty members are highly –qualified instructors.	80%	20%	0%	0%	0%
3. My company has an excellent working relationship with the WSCC faculty.	80%	0%	20%	0%	0%
4. Through the years, the quality of training of WSCC Business students has improved.	40%	20%	40%	0%	0%
5. I believe the overall quality of the WSCC Bus. Dept. programs to be excellent.	60%	40%	0%	0%	0%

The Business Department has since revamped the questions on the survey.

The following data reflects Spring 2016:

Advisory Committee Survey

Question	Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
1. The Bus. Dept. faculty at WSCC are caring professionals committed to “learning that transforms lives and communities.”	100%	0%	0%	0%	0%
2. The WSCC Bus. Dept. faculty members are highly –qualified instructors.	90%	10%	0%	0%	0%
3. The curriculum taught in the WSCC Business Department is current and meets the needs of twenty-first century entry-level employment.	100%	0%	0%	0%	0%
4. The WSCC Business Department maintains adequate technology to meet student’s needs.	90%	10%	0%	0%	0%
5. The options offered in the WSCC Business Department are current and reflect the available positions in their service area.	90%	10%	0%	0%	0%
6. My company has an excellent working relationship with the WSCC faculty.	100%	0%	0%	0%	0%
7. I believe the overall quality of the WSCC Business Department programs to be excellent.	90%	10%	0%	0%	0%

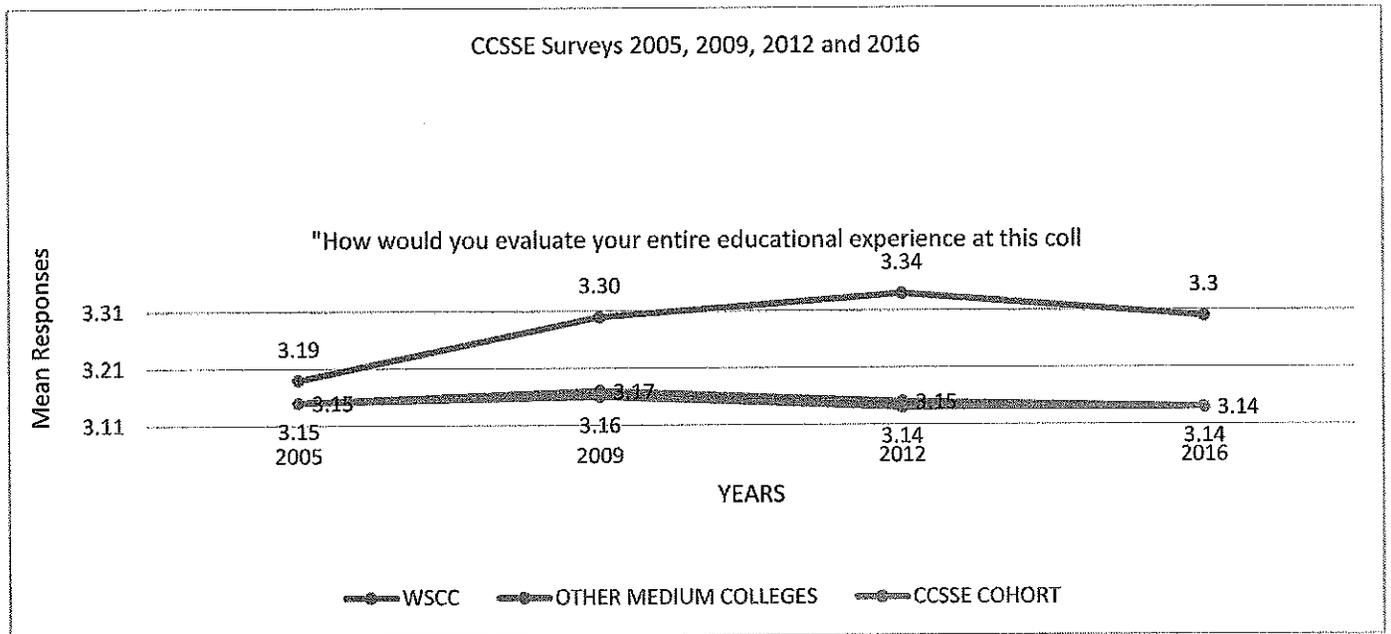
8. Please list, if any, the strengths you have found in the WSCC Business programs.

- Dedicated instructors, very interested in quality work.
- The department encourages students to be involved in the community (Rotaract club)
- The department provides intern opportunities for students.
- The instructors in the Business Dept. at WSCC are really interested in keeping their students ready for the workforce.

9. Please list, if any, the ways in which the WSCC Business Department could improve.

- I feel that this dept. is moving in a forward trajectory and will succeed.

Wallace State Community College participated in the Community College Survey of Student Engagement (CCSSE) survey in 2005, 2009, 2012, and 2016. The graph below displays the results from students when asked, "How would you evaluate your entire educational experience at this college?" Wallace State shows a steady growth in student satisfaction from 2012 to 2016.



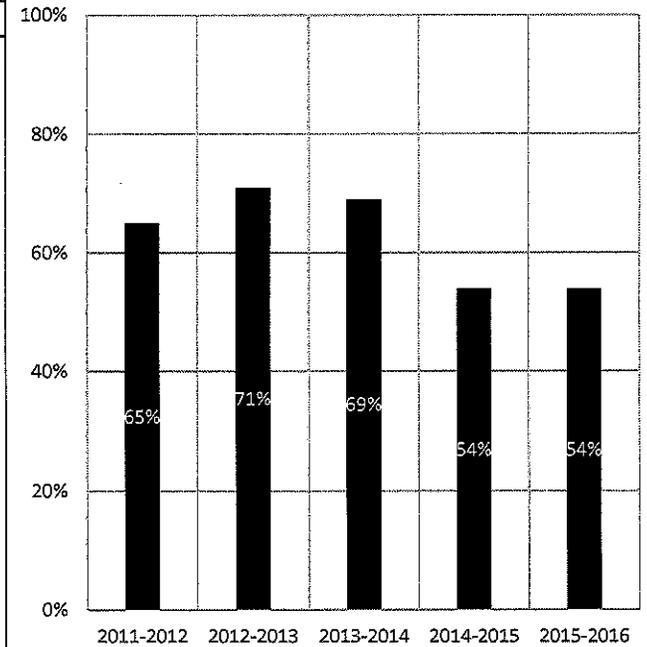
Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made	Results												
Increase the number of Business Department and Office Administration students from fall to fall.	Information from Institutional Research Department.	The headcount for the BUS dept. has decreased from 2014 to 2016 by 50 students. The Office Administration OAD has remained steady from 2014 - 2016.	The headcount of the Business and Office Administration departments is steady from fall to fall.	The Business Department is involved with a college wide "Showcase" and Career Fair-sponsored through the Cullman County Chamber of Commerce - in order to market the aspects of the Business and Office Administration offerings, as well as the Business Administration transfer option. The college has a printed schedule that goes out to the community and the service area of WSCC, the BUS / OAD has a special half page advertisement with information and contact information.	<table border="1"> <caption>BUS / OAD Headcount Fall Semester</caption> <thead> <tr> <th>Year</th> <th>BUS Headcount</th> <th>OAD Headcount</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>472</td> <td>124</td> </tr> <tr> <td>2015</td> <td>450</td> <td>116</td> </tr> <tr> <td>2016</td> <td>420</td> <td>126</td> </tr> </tbody> </table>	Year	BUS Headcount	OAD Headcount	2014	472	124	2015	450	116	2016	420	126
Year	BUS Headcount	OAD Headcount															
2014	472	124															
2015	450	116															
2016	420	126															

Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made
<p>80% of Business Education students will achieve a passing score (defined as 70% or better) the Business Capstone Test.</p>	<p>The Capstone Test is an Office Administration Division internal assessment, which tests knowledge of all learning objectives taught in the OAD curriculum.</p>	<p>For reporting years 2014-2015 and 2015-2016 the level of achievement was the same and was below the desired goal of 80% of student scoring 70% or above on the Capstone Test.</p>	<p>During both reporting years (2014-2015, and 2015-2016), the level of achievement was 26% below the desired goal.</p>	<p>The OAD division has lost one of its full time instructors after a retirement, and this may or may not account for the lower percentage points during the last two reporting years. However, it should be noted that, per one of the 2015 ACBSP suggestions to address an OFI, the department began using the Peregrine Nationally Norm-referenced Test instead, and the OAD division scored in the 99th percentile nationally.</p>

OAD Capstone Performance



Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made													
<p>80% of Business Management students will achieve a passing score (defined as 70% or better) on the Business Capstone Test.</p>	<p>The Capstone Test is a Business Management and Supervision Division internal assessment, which tests knowledge of all learning objectives taught in that curriculum.</p>	<p>For both reporting years 2014-2015 and 2015-2016 the level of achievement was below the desired goal of 80% of students scoring 70% or above on the Capstone Test.</p>	<p>During reporting year(2014-2015) the level of achievement was 12% below the desired goal. In the (2015-2016) reporting year, the level of achievement was only 7% below the desired goal.</p>	<p>The Business and Management Division continues to provide real-world experiences for students in order to prepare them for the local business community workforce. Even though there is progress to be made, students are scoring close to the goal. It should be noted that, per one of the 2015 ACBSP suggestions to address an OFI, the department began using the Peregrine Nationally Norm-referenced Test instead, and this division scored in the 89th percentile nationally.</p>	<div data-bbox="1381 370 2032 1133" data-label="Figure"> <h4 style="text-align: center;">Business Management Capstone Performance</h4> <table border="1" style="margin-left: auto; margin-right: auto;"> <caption>Business Management Capstone Performance Data</caption> <thead> <tr> <th>Reporting Year</th> <th>Performance (%)</th> </tr> </thead> <tbody> <tr> <td>2011-2012</td> <td>73%</td> </tr> <tr> <td>2012-2013</td> <td>64%</td> </tr> <tr> <td>2013-2014</td> <td>75%</td> </tr> <tr> <td>2014-2015</td> <td>68%</td> </tr> <tr> <td>2015-2016</td> <td>73%</td> </tr> </tbody> </table> </div>	Reporting Year	Performance (%)	2011-2012	73%	2012-2013	64%	2013-2014	75%	2014-2015	68%	2015-2016	73%
Reporting Year	Performance (%)																
2011-2012	73%																
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2014-2015	68%																
2015-2016	73%																

Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made	Insert Graph or Table Resulting Trends												
Business Management and Supervision/Business Administration																	
BUS/BA	Business Management, Supervision, Financial Management, Business Administration																
Course:	BUS 271 Statistics I																
Program Outcomes:	Business Management, Supervision, Financial Management, Business Administration																
The student will demonstrate mastery of basic statistical concepts as applied to economic business and contexts. (each semester)	80% of students will achieve a passing score (defined as 70% or higher) on the first attempt on a statistical problem set that addresses basic statistical concepts as applied to economic and business contexts.	For the reporting years (2014-2015 and 2015-2016), the level of achievement has surpassed the goal of 80%.	For the reporting year of 2014-2015, students surpassed the goal of 80% scoring 70% or above by 4 percentage points. for the reporting year 2015-2016, they surpassed the goal by 8 percentage points. Students scores have dramatically increased since the assignment was revised to require students to complete the assignment first without the use of a software program.	The assignment has been expanded to allow students the opportunity to present their findings in a written form. This allows the student the opportunity to explain to their audience the results and how they would implement change or maintain the status quo based on their findings. This helps the student apply what they have solved for. No other options to measure assignment is required at this time. No follow-up action was required.	<p style="text-align: center;">BUS 271 Statistics I</p> <table border="1"> <caption>BUS 271 Statistics I Performance Data</caption> <thead> <tr> <th>Reporting Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2011-2012</td> <td>56%</td> </tr> <tr> <td>2012-2013</td> <td>50%</td> </tr> <tr> <td>2013-2014</td> <td>90%</td> </tr> <tr> <td>2014-2015</td> <td>84%</td> </tr> <tr> <td>2015-2016</td> <td>88%</td> </tr> </tbody> </table>	Reporting Year	Percentage	2011-2012	56%	2012-2013	50%	2013-2014	90%	2014-2015	84%	2015-2016	88%
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Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made	Insert Graph or Table Resulting Trends												
Business Management and Supervision/Business Administration																	
BUS/BA	Business Management, Financial Management, Office Management, Entrepreneurship																
Course:	BUS 285																
Program Outcomes:	Business Management:1,2,3,4, Financial Management:1,2,3,4, Office Management:1,2,3,4, Entrepreneurship:1,2,3,4 Business Administration:1,2,3,4																
<p>The student will demonstrate understanding of business as a dynamic process in a global enterprise, forms of business ownership, marketing, factors of production, personnel, labor, finance, and taxation. (BUS 285 spring semester)</p>	<p>80% of students will achieve a passing score (define as "Meets Expectation" or better) on the first attempt on a group project that incorporates one or more of the following dimension of the modern business construct: private enterprise, forms of business ownership, marketing, factors of production, personnel, labor, finance, and taxation when measured against department rubric.</p>	<p>For reporting years 2014-2015 and 2015-2016, the level of achievement surpassed the desired goal of 80%. In 2014-2015, the goal was surpassed by 8%. The goal was surpassed by only 2 percentage points during the 2015-2016 reporting year.</p>	<p>While surpassing the benchmark of 80%, the components of the project have been modified to increase student success rates. Specific areas of the project were identified where students scored the lowest: finance and taxation.</p>	<p>As a result of the analysis, instructor added deadlines for various sections of the project for students to complete prior to the complete submittal of the final assignment. Additional exercise outside of the project have been added to the course on finance and taxation. Students requested the project be completed individually and not in groups. The project has been set up for individual completion.</p>	<p>BUS 285 Principles of Marketing</p> <table border="1" style="margin: 10px auto; border-collapse: collapse;"> <caption>BUS 285 Principles of Marketing Performance Data</caption> <thead> <tr> <th>Reporting Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2011-2012</td> <td>86%</td> </tr> <tr> <td>2012-2013</td> <td>80%</td> </tr> <tr> <td>2013-2014</td> <td>83%</td> </tr> <tr> <td>2014-2015</td> <td>88%</td> </tr> <tr> <td>2015-2016</td> <td>82%</td> </tr> </tbody> </table>	Reporting Year	Percentage	2011-2012	86%	2012-2013	80%	2013-2014	83%	2014-2015	88%	2015-2016	82%
Reporting Year	Percentage																
2011-2012	86%																
2012-2013	80%																
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2014-2015	88%																
2015-2016	82%																

Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made	Insert Graph or Table Resulting Trends												
Business Administration/Business (BUS)																	
BA/BUS Programs	Business Administration, Business Management, Financial Management, Office Management, Entrepreneurship																
Course:	ECO 231 Principles of Macroeconomics																
Program Outcomes:	Business Administration: 1, 2 & 3, Business Management: 1, 2 & 3, Financial Management: 1, 2 & 3, Office Management: 1, 2 & 3, Entrepreneurship: 1, 2 & 3																
The graduating student will understand and apply the economic perspective globally and reason accurately and objectively about economic matters; and promote a lasting student interest in economics and the economy.	80% of student will achieve a passing score (defined as 70%) on a "Choose a Country" Blog Assignment consisting of thirteen blog postings on an individual student's choice of country, when measured against a rubric. No two students select the same country. Blogs are open for all students to read and comment on other student posts.	For reporting years (2014-2015) and (2015-2016) the level of achievement was below the desired goal of 80% of students scoring 70% on the blog assignment.	For the reporting year 2014-2015, the level of achievement was 10% below the desired goal. In the 2015-2016 reporting year, the goal was higher, but still lacked 6% reaching the desired goal of 80%.	Feedback from students revealed that a more active role requirement of Digital Video Story- telling component would encourage a higher response rate. This component has been added. Instructor has begun to hold "progress checks" at various intervals in the process to check for problems. This is expected to result in higher quality.	<p>ECO 231 Principles of Macroeconomics</p> <table border="1"> <caption>ECO 231 Principles of Macroeconomics - Student Achievement Data</caption> <thead> <tr> <th>Reporting Year</th> <th>Student Achievement (%)</th> </tr> </thead> <tbody> <tr> <td>2011-2012</td> <td>75%</td> </tr> <tr> <td>2012-2013</td> <td>78%</td> </tr> <tr> <td>2013-2014</td> <td>64%</td> </tr> <tr> <td>2014-2015</td> <td>70%</td> </tr> <tr> <td>2015-2016</td> <td>74%</td> </tr> </tbody> </table>	Reporting Year	Student Achievement (%)	2011-2012	75%	2012-2013	78%	2013-2014	64%	2014-2015	70%	2015-2016	74%
Reporting Year	Student Achievement (%)																
2011-2012	75%																
2012-2013	78%																
2013-2014	64%																
2014-2015	70%																
2015-2016	74%																

Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made	Insert Graph or Table Resulting Trends												
BUS	Entrepreneurship, Financial Management, Business Management, Office Management																
Course:	ETP 266 Entrepreneurial Finance																
Program Outcomes:	Entrepreneurship 1,2,4,5, Financial Management 1,2,4,5, Business Management 1,2,4,5, Office Management 1,2,4,5																
The successful student understands the various sources and uses of funding for startup businesses as well as the creation and oversight of a financial plan for the business.	80% of students will achieve a passing score (defined as 70%) on a Capstone Project that requires the creation of a moderately detailed financial plan when measured against a rubric.	For both of the reporting years, (2014-2015 and 2015-2016) only 55% met the goal.	For both 2014-2015, and 2015-2016 the goal of 80% was not met by 25% of students.	As a study of this situation has been done, it was discovered that this course must be taken during the very last semester, after all other Business courses, as it uses so many skills learned in all other courses. This has been conveyed in many ways to students in an effort to better prepare them.	<p style="text-align: center;">ETP 266 Entrepreneurial Finance</p> <table border="1"> <caption>ETP 266 Entrepreneurial Finance Performance Data</caption> <thead> <tr> <th>Year</th> <th>Performance (%)</th> </tr> </thead> <tbody> <tr> <td>2011-2012</td> <td>0%</td> </tr> <tr> <td>2012-2013</td> <td>0%</td> </tr> <tr> <td>2013-2014</td> <td>100%</td> </tr> <tr> <td>2014-2015</td> <td>55%</td> </tr> <tr> <td>2015-2016</td> <td>55%</td> </tr> </tbody> </table>	Year	Performance (%)	2011-2012	0%	2012-2013	0%	2013-2014	100%	2014-2015	55%	2015-2016	55%
Year	Performance (%)																
2011-2012	0%																
2012-2013	0%																
2013-2014	100%																
2014-2015	55%																
2015-2016	55%																

Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made	Insert Graph or Table Resulting Trends								
BUS													
BUS Program	Entrepreneuership												
Course:	ETP 279 Small Business Management												
Program Outcomes:	Entrepreneuership 1,2,3,4												
<p>The successful student understands the role that small business owners play in society and the risks that they take on in pursuit of their venture.</p>	<p>A Capstone Project that culminates with interviewing an entrepreneur with questions that are generated as a result of the content learned throughout the semester.</p>	<p>As of the 2013-2014 school year, this course had only been taught one time. 100% of the students who stayed in the course until the end and submitted the capstone project achieved a grade of 70% or higher. The next two terms show that only 60% of students passed.</p>	<p>The goal was met at the first offering of the course. Results for the next two years show that 40% of students did not achieve the goal.</p>	<p>Students who stayed in the course did well the first offering. Efforts will be made to identify students who are at risk of not completing the project and offer suggestions on steps in completing the project successfully.</p>	<p>ETP 279 Small Business Management</p> <table border="1" style="margin: 10px auto; border-collapse: collapse;"> <caption>ETP 279 Small Business Management Success Rates</caption> <thead> <tr> <th>Year</th> <th>Success Rate</th> </tr> </thead> <tbody> <tr> <td>2013-2014</td> <td>100%</td> </tr> <tr> <td>2014-2015</td> <td>61%</td> </tr> <tr> <td>2015-2016</td> <td>67%</td> </tr> </tbody> </table>	Year	Success Rate	2013-2014	100%	2014-2015	61%	2015-2016	67%
Year	Success Rate												
2013-2014	100%												
2014-2015	61%												
2015-2016	67%												

Analysis of Results

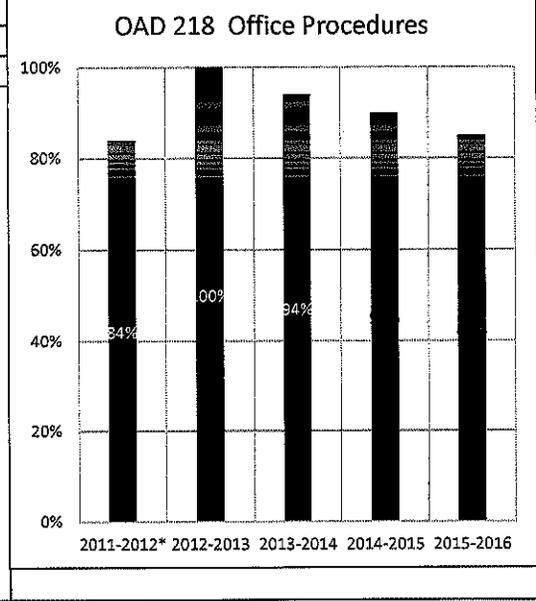
Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made	Insert Graph or Table Resulting Trends												
Business Education/Office Administration (OAD)																	
BE/OAD Programs	Accounting, Administrative Assistant, Medical Administrative Assistant																
Course:	OAD 138 - Records & Information Mgt																
Program Outcomes:	Accounting: 1 & 5, Administrative Assistant, 1 & 5, Medical Administrative Assistant 1 & 5																
First-year students will demonstrate mastery of skills related to Records & Information Mgt w/ emphasis on basic filing procedures, methods, systems, supplies, equipment, and modern technology.	80% of students will achieve a passing score (defined as 70%) on a practice simulation that measures mastery of filing rules and procedures when measured against the rubric.	For reporting years 2014-2015 and 2015-2016 the level of achievement was below the desired goal of 80% of students scoring 70% or above on the practice simulation.	In the 2014-2015 reporting year, the level of achievement was 8% below the desired goal. In the 2015-2016 reporting year, the goal was almost reached lacking only 2% toward the desired goal.	Based on the results, tutorial software, interactive games, and supplemental activities have been incorporated to allow students to review filing rules and procedures. Instructor has begun more modeling of correct procedures as well.	<p style="text-align: center;">OAD 138 Records & Information Management</p> <table border="1"> <caption>OAD 138 Records & Information Management - Achievement Data</caption> <thead> <tr> <th>Reporting Year</th> <th>Achievement Percentage</th> </tr> </thead> <tbody> <tr> <td>2011-2012</td> <td>64%</td> </tr> <tr> <td>2012-2013</td> <td>83%</td> </tr> <tr> <td>2013-2014</td> <td>67%</td> </tr> <tr> <td>2014-2015</td> <td>72%</td> </tr> <tr> <td>2015-2016</td> <td>78%</td> </tr> </tbody> </table>	Reporting Year	Achievement Percentage	2011-2012	64%	2012-2013	83%	2013-2014	67%	2014-2015	72%	2015-2016	78%
Reporting Year	Achievement Percentage																
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Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made	Insert Graph or Table Resulting Trends
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Business Education/Office Administration (OAD)

BE/OAD Programs	Accounting, Administrative Assistant, Medical Administrative Assistant			
Course:	OAD 218 Office Procedures			
Program Outcomes:	Accounting: 1 & 5, Administrative Assistant, 1 & 5, Medical Administrative Assistant 1 & 5			
The graduating student will demonstrate mastery in job-seeking skills for entry-level employment.	80% of students will achieve a passing score (defined as 70%) on creating an e-portfolio designed as a tool for facilitating entry-level employment when measured against the rubric.	The reporting year, (2014-2015) the goal of 80% of students passing with a score of 70% was still greatly surpassed. The goal was also surpassed for the reporting year (2015-2016).	In the 2014-2015 reporting year, the level of achievement was 10% above the desired goal, but achievement had dropped 4% from the previous year. In the 2015-2016 reporting year the level of achievement had dropped even more. It had fallen 5%. So, even though the goal is still being surpassed, it is not the time to "up" the goal.	Instructor retirements and new instructor may have some bearing on these trends for this course. Additional training in the e-Portfolio software, Weebly, is being incorporated to guide students. Requirements within the e-Portfolio have been changed allowing more student creativity. Tutorials have been added to improve skills with MSO software.



Analysis of Results

Performance Measure	Measurement Instrument or Process	Current Results	Analysis of Results	Action Taken or Improvement Made	Insert Graph or Table Resulting Trends												
Business Education/Office Administration (OAD)																	
BE/OAD Programs	Accounting, Medical Administrative Assistant, General Administrative Assistant																
Course:	OAD 244 Database Application - Microsoft Access																
Program Outcomes:	Accounting: 2 & 5 Medical Administrative Assistant: 2 & 5 General Administrative Assistant: 2 & 5																
The graduating student will demonstrate competency in the use of database software for general business applications in the modern office environment.	80% of students will achieve a passing score (defined as 70%) on a Capstone Project that requires the creation and manipulation of one or more data files and the production of output in the form of properly formatted reports or documents when measured against rubric.	While the goal of 80% was surpassed in the reporting year (2014-2015), the goal of 80% was not reached in the reporting year (2015-2016).	The goal was surpassed by only 1% in the 2014-2015 reporting year. However, for the reporting year 2015-2016, the goal fell far below its goal by 24%.	Based on the results, tutorial software has been incorporated to allow students more practice. Student tutors have been employed to provide services. More assignments with check-ups at frequent intervals have been incorporated.	<p style="text-align: center;">OAD 244 Database Management Access</p> <table border="1"> <caption>OAD 244 Database Management Access Data</caption> <thead> <tr> <th>Reporting Year</th> <th>Access Percentage</th> </tr> </thead> <tbody> <tr> <td>2011-2012</td> <td>83%</td> </tr> <tr> <td>2012-2013</td> <td>81%</td> </tr> <tr> <td>2013-2014</td> <td>68%</td> </tr> <tr> <td>2014-2015</td> <td>81%</td> </tr> <tr> <td>2015-2016</td> <td>56%</td> </tr> </tbody> </table>	Reporting Year	Access Percentage	2011-2012	83%	2012-2013	81%	2013-2014	68%	2014-2015	81%	2015-2016	56%
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TABLE 3a: Faculty and Staff Focus Results (Standard 5)

Complete the following table. Provide three or four examples, reporting what you consider to be the most important data. It is not necessary to provide results for every process.

Faculty and Staff Focused Results	<p>Faculty and staff-focused results examine how well the organization creates and maintains a positive, productive, learning-centered work environment for business faculty and staff.</p> <p><i>Key indicators may include: professional development, scholarly activities, community service, administrative duties, business and industry interaction, number of advisees, number of committees, number of theses supervised, satisfaction or dissatisfaction of faculty and staff, positive, productive, and learning-centered environment, safety, absenteeism, turnover, or complaints.</i></p> <p>- If for any given performance measure your goal is being exceeded repeatedly, consider either increasing the goal or changing the performance measure so that action can be taken to improve the program.</p> <p>- For all data reported, show sample size (n=75).</p>
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Analysis of Results

Performance Measure: What is your performance measure? What is your goal? (The goal should be measurable.)	What is your measurement instrument or process? (indicate length of cycle)	Current Results: What are your current results?	Analysis of Results: What did you learn from your results?	Action Taken or Improvement Made: What did you improve or what is your next step?	Provide a graph or table of resulting trends (3-5 data points preferred)								
100% of the business department faculty and staff will participate in at least one professional development activity each academic year.	Faculty and staff annual evaluation instrument.	Review of business faculty evaluations indicates all faculty have participated in at least one professional development activity for the past three academic years. Staff evaluations do not have any specific professional development requirements.	The department will continue to monitor and suggest topic based professional development to reach this benchmark.	N/A	<p style="text-align: center;">Professional Development</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <caption>Professional Development Data</caption> <thead> <tr> <th>Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>100</td> </tr> <tr> <td>2015</td> <td>100</td> </tr> <tr> <td>2016</td> <td>100</td> </tr> </tbody> </table>	Year	Percentage	2014	100	2015	100	2016	100
Year	Percentage												
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2016	100												

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	- If for any given performance measure your goal is being exceeded repeatedly, consider either increasing the goal or changing the performance measure so that action can be taken to improve the program.
	- For all data reported, show sample size (n=75).

Analysis of Results

Performance Measure: What is your performance measure? What is your goal? (The goal should be measurable.)	What is your measurement instrument or process? (indicate length of cycle)	Current Results: What are your current results?	Analysis of Results: What did you learn from your results?	Action Taken or Improvement Made: What did you improve or what is your next step?	Provide a graph or table of resulting trends (3-5 data points preferred)								
100% of the business faculty and staff will earn a minimum of "Meets Expectations" on their individual employee evaluation performance each year.	Faculty and staff annual evaluation instrument.	This criterion was met in academic years '14, '15, and '16.	The department will continue to monitor and suggest areas of improvement if the need be.	N/A	<p>The chart shows three bars representing the years 2014, 2015, and 2016. The y-axis is labeled from 75 to 100 in increments of 5. All three bars reach the 100% mark.</p> <table border="1"> <caption>Percent of Business with at least "Meets Expectations"</caption> <thead> <tr> <th>Year</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>100</td> </tr> <tr> <td>2015</td> <td>100</td> </tr> <tr> <td>2016</td> <td>100</td> </tr> </tbody> </table>	Year	Percent	2014	100	2015	100	2016	100
Year	Percent												
2014	100												
2015	100												
2016	100												

TABLE 3a: Faculty and Staff Focus Results (Standard 5)

Complete the following table. Provide three or four examples, reporting what you consider to be the most important data. It is not necessary to provide results for every process.

Faculty and Staff Focused Results	<p>Faculty and staff-focused results examine how well the organization creates and maintains a positive, productive, learning-centered work environment for business faculty and staff.</p> <p><i>Key indicators may include: professional development, scholarly activities, community service, administrative duties, business and industry interaction, number of advisees, number of committees, number of theses supervised, satisfaction or dissatisfaction of faculty and staff, positive, productive, and learning-centered environment, safety, absenteeism, turnover, or complaints.</i></p> <p>- If for any given performance measure your goal is being exceeded repeatedly, consider either increasing the goal or changing the performance measure so that action can be taken to improve the program.</p> <p>- For all data reported, show sample size (n=75).</p>
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Analysis of Results

Performance Measure: What is your performance measure? What is your goal? (The goal should be measurable.)	What is your measurement instrument or process? (indicate length of cycle)	Current Results: What are your current results?	Analysis of Results: What did you learn from your results?	Action Taken or Improvement Made: What did you improve or what is your next step?	Provide a graph or table of resulting trends (3-5 data points preferred)
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<p>Employee turnover can be reflection of employee job satisfaction and commitment to the college. Therefore the business department will strive for no turnover in faculty and staff due to job dissatisfaction.</p>	<p>Annual review of employment of faculty and staff.</p>	<p>Susan Smith retired in spring 2016.</p>	<p>The department will continue to monitor any turnover activity in the department.</p>	<p>N/A</p>	<div style="text-align: center;"> <p>Business Faculty Turnover</p> <table border="1" style="display: none;"> <caption>Business Faculty Turnover Data</caption> <thead> <tr> <th>Year</th> <th>Turnover Count</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>5.2</td> </tr> <tr> <td>2015</td> <td>5.0</td> </tr> <tr> <td>2016</td> <td>4.0</td> </tr> </tbody> </table> </div>	Year	Turnover Count	2014	5.2	2015	5.0	2016	4.0
Year	Turnover Count												
2014	5.2												
2015	5.0												
2016	4.0												

TABLE 3b: Full-time and Part-time Faculty Qualifications (Standard 5)

Complete this table for new full-time and part-time faculty members since last self-study or QA report. Do not include faculty members previously reported, in accordance with Criterion 5.2 in the Standards and Criteria.

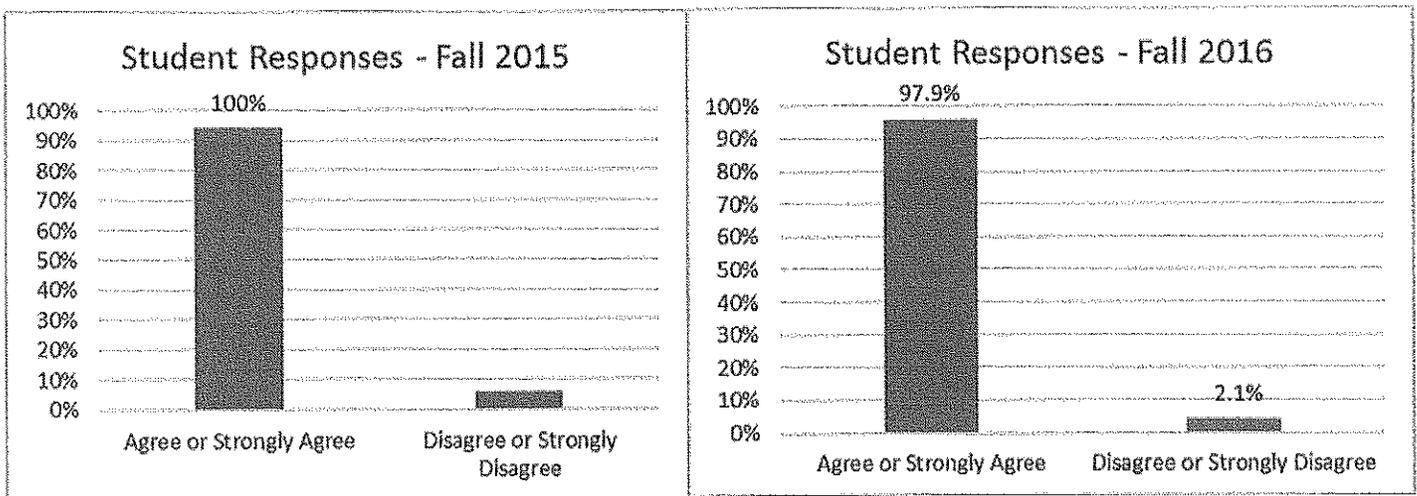
Use a separateline in the table for each level of qualification. For example, if Joe Smith is Masters qualified to teach management and professionally qualified to teach accounting then Joe Smith will be on two lines justifying each level of qualification.

TABLE 3b - NEW AND FULL-TIME AND PART-TIME FACULTY QUALIFICATIONS

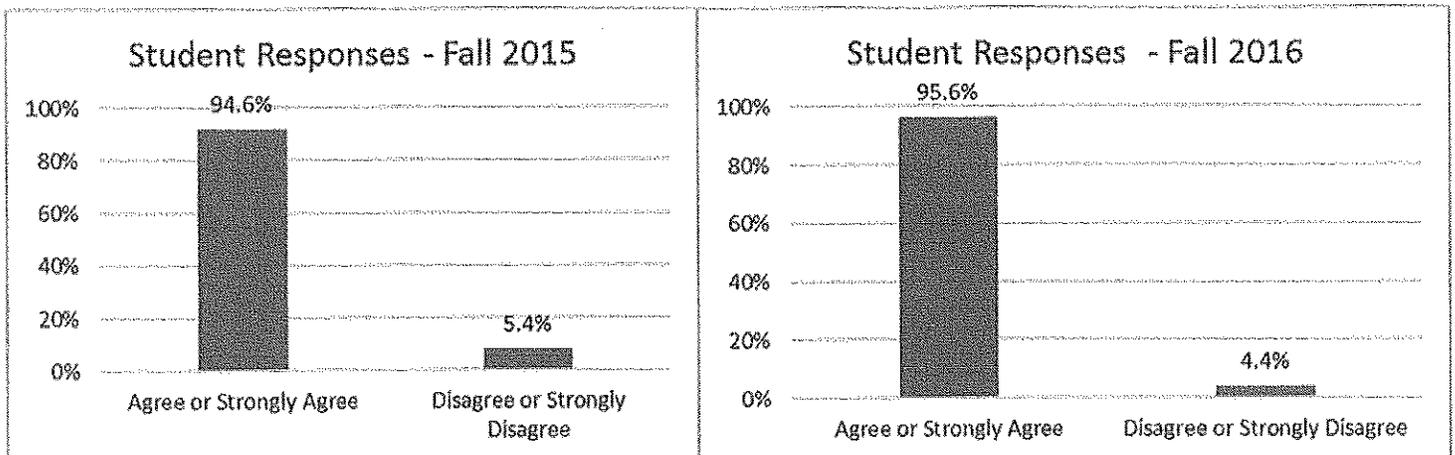
FACULTY MEMBER NAME (alphabetically by Last Name)	COURSES TAUGHT (List the courses taught during the reporting period, include number of credit hours)	LIST ALL EARNED DEGREES (State Degree as documented on transcript, must include major field)	DOCUMENT AT LEAST TWO OTHER PROFESSIONAL CERTIFICATION CRITERIA : 1. Two Years Work Experience (other than teaching) 2. Teaching Excellence Awards 3. Professional Certifications Research and/or Publication 5. Additional Coursework	ACBSP QUALIFICATION 1. Masters 2. Doctorate 3. Professional 4. Exception (Choose one)
Christopher Chaffin - Adjunct	OAD 244 3 cr. Hr. -Spring 2016	MBA, Economics	18 cr. Hrs in Economics	Master's
Cheril Grimmatt - Adjunct	OAD 124 3 cr. Hr. -Spring 2016 OAD 243 3 cr. Hr. - Spring 2016	MBA, Computer Science	18cr. Hrs in Computer Science	Master's
Robert Henshaw - Adjunct	TRT 102 3 cr. Hr. - Fall 2015 TRT 101 3 cr. Hr. - Fall 2015	B.S. Management	Currently attending UNA - MBA Program	Professional
Jeff Johnson- Adjunct	ECO 231 3 cr. Hr. - Spring 2015	MBA, Economics	18 cr. Hrs in Economics	Master's
Cynthia Mallard- Adjunct	BUS 241 3 cr. Hr. - Fall 2015	MBA, Accounting	18 cr. Hrs in Accountitng	Master's

Each semester, business students are asked to complete an online Course Evaluation. Responses from the Business course evaluations for Fall 2015 and Fall 2016 are listed below. The tables indicate whether the student Agreed/Strongly Agreed or Disagreed/Strongly Disagreed with the question presented.

Course Evaluations
"The instructor encouraged critical thinking"



Course Evaluations
"The use of classroom technologies enhanced my learning"



Organizational Performance Results

Analysis of Results

Performance Measure	Description of Measurement	Areas of Success	Analysis and Action Taken	Results of Action Taken (during following year)	Chart Showing Trends																
The college will continue to have significant economic impact in the local community.	Economic Impact Study (Auburn-Montgomery); College Annual Expenses	The college is Cullman County's 8 th largest employer.	The college's expenditures have increased 12.4%, from the 09/10 AY to 13/14. Expenses for 14/15 and 15/16 have remained steady, with a decrease from 13/14.	The college's contributions to the economic health of the region have long been the subject of forecasts and economic development presentations by the city and county. Specific actions taken by the college have been to increase the scope and level of community participation in the college's annual Strategic Action Team for Career/Technical programs and increased levels of participation with the Chamber of Commerce in both Cullman and Blount counties.	<p style="text-align: center;">WSCC Expenditures</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <caption>WSCC Expenditures Data</caption> <thead> <tr> <th>Year</th> <th>Expenditure (\$)</th> </tr> </thead> <tbody> <tr> <td>2009-2010</td> <td>\$46,527,686</td> </tr> <tr> <td>2010-2011</td> <td>\$47,072,656</td> </tr> <tr> <td>2011-2012</td> <td>\$46,773,653</td> </tr> <tr> <td>2012-2013</td> <td>\$47,788,748</td> </tr> <tr> <td>2013-2014</td> <td>\$50,291,919</td> </tr> <tr> <td>2014-2015</td> <td>\$49,626,894</td> </tr> <tr> <td>2015-2016</td> <td>\$49,272,900</td> </tr> </tbody> </table>	Year	Expenditure (\$)	2009-2010	\$46,527,686	2010-2011	\$47,072,656	2011-2012	\$46,773,653	2012-2013	\$47,788,748	2013-2014	\$50,291,919	2014-2015	\$49,626,894	2015-2016	\$49,272,900
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