



Petition for In-State Residency-Tuition

Wallace State Community College – Admissions & Records

256.352.8479 • Email: Registrar@wallacestate.edu

Student Name _____ Student# _____

Current Address _____

City _____ State _____ County _____ Zip _____

Non-Resident, In-State Tuition (Check one)

1. I qualify for In-State tuition rates because I am a member of the US military stationed on full-time active duty in Alabama, or a military veteran/beneficiary who is receiving Veteran's Benefits that qualify me for in-state tuition (Chapter 35 not included). Proof of benefits/orders required.
2. I have currently lived in the State of Alabama for less than 12 months but can certify that I possess "more substantial connections" with the State of Alabama than any other state.*

*I certify that the address shown on my application is my residence in the State of Alabama and that I intend to remain in Alabama indefinitely, and that I have more substantial connections in Alabama than with any other state.

You are required to provide documentation for as many of the below items to the Admissions Office for certification before in-state residency may be considered.

1. In-state street address shown on Alabama Driver's License or Alabama State Issued ID (*required*)
2. Signed letter of intent outlining why you are in the state and your plans for future residency (*required*)
3. Payment of Alabama State income taxes as a resident (state income tax documents)
4. Ownership of a residence or other real property in the state and payment of ad valorem taxes (deed)
5. Full-time, permanent employment in the state of self, spouse, or supporting person (official letter from HR)
6. Possession of state or local Alabama license to do business in the State of Alabama (copy of business license)
7. Previous periods of continuous residency in the state for more than one year (prior taxes, school records, etc.)
8. Maintenance (continuing in the state that initially occurred at least one year prior to the initial registration) in the state of checking/saving, safe deposit box, or investment accounts (account origination date and origination location)
9. Alabama automobile title registration, Alabama insurance policies, stock and bond registrations, last will and testament, annuities, or retirement plan investment accounts (copy of applicable document)

Signature of Student* _____ Date _____

****I confirm and acknowledge that I have read the attached policy and that all information provided is accurate and true.***

Wallace State Community College does not discriminate on the basis of race, color, sex, religion, national origin, disability, sexual orientation, or age.

Residency Guidelines and Policy

Residency Status

Residency status is determined upon admission. In determining resident student status for the purpose of charging tuition, the burden of proof lies with the *applicant* for admission. In determining resident or nonresident classification, the primary issue is one of intent. **If a person is in Alabama primarily for the purpose of obtaining an education, that person shall be considered a nonresident student.** The institution may request proof that the applicant meets the stipulations for in-state residency. A student's residency status will be presumed for one full academic year of his/her most previous enrollment unless there is evidence that the student subsequently has abandoned resident status. A student failing to re-enroll within one full academic year must establish eligibility upon re-enrollment.

In-State Residency

The in-state tuition rate is established by the Alabama Community College System. In order to be eligible for in-state tuition as a resident student, an applicant must meet one of the following criteria:

1. Has resided in the State of Alabama for at least 12 continuous months immediately preceding application for admission.
2. Is a minor whose parents, parent, or legal guardian has resided in the State of Alabama for at least 12 continuous months immediately preceding application for admission. If the minor's parents are legally separated or divorced, residence will be determined by the residency of the parent to whom the court has granted custody
 - *Minor Dependent*: A single individual under 19 years of age and a married individual under 18 years of age, but excludes an individual whose disabilities of non-age have been removed by a court of competent jurisdiction for a reason other than establishing a legal residence in Alabama.
 - *Supporting Person*: Either or both parents of the student, if the parents are living together, or if the parents are divorced or living separately, then either the parent having legal custody or, if different, the parent providing the greater amount of financial support. If both parents are deceased, or if neither has legal custody, supporting person shall mean, in the following order: the legal custodian of the student, the guardian, and the conservator.
3. Has graduated from an Alabama high school or has obtained a GED in the State of Alabama within three years of the date of his/her application for admission in accordance with the requirements set forth in the *Code of Alabama*.
4. An individual determination of eligibility for in-state tuition shall be made by the institution by evaluating the presence or absence of connections with the State of Alabama and proof of primary residency in the State. This evaluation shall include but is not limited to the consideration of the following connections:
 - Payment of Alabama state income taxes as a resident.
 - Ownership of a residence or other real property in the state and payment of state ad valorem taxes on the residence or property.
 - Full-time employment in the state.
 - Residence in the state of a spouse, parents, or children.
 - Previous periods of continuous residency in the state continuing for one year or more.
 - Voter registration and voting in the state continuing in the state that initially occurred at least one year prior to the initial registration of the student in Alabama at a public institution of higher education.
 - Possession of state or local licenses to do business or practice a profession in the state.

- Ownership of personal property in the state, payment of state taxes on the property, and possession of state license plates.
- Continuous physical presence (non-transient or split-residency status) in the state **for a purpose other than attending school**, except for temporary absences for travel, military service, and temporary employment.
- Maintenance (continuing in the state that initially occurred at least one year prior to the initial registration) in the state of checking/savings accounts, safe deposit boxes, or investment accounts.
- In-state address shown on selective service registration, driver's license, automobile title registration, hunting and fishing licenses, insurance policies, stock and bond registrations, last will and testament, annuities, or retirement plans.

Non-Resident Student

A non-resident student, one who does not meet the standard of having resided in the State of Alabama for at least 12 continuous months immediately preceding *application* for admission, shall be charged the in-state tuition rate established by the State Board of Education if the student satisfies one of the following criteria, or, if the student is a dependent (as defined by the Internal Revenue Code), then the person supporting the student satisfies one of the following criteria under the following circumstances:

1. The student or the person(s) supporting the student is a full-time permanent employee of the institution at which the student is registering.
2. The student or the person(s) supporting the student can verify fulltime permanent employment in Alabama and will commence said employment within 90 days of registration.
3. The student or the person(s) supporting the student is a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school, as required by ACT 2013-423

Out-Of-State Residency

The out-of-state tuition rate is determined by the Alabama Community College System. Any applicant for admission who does not meet the residency requirements for in-state tuition shall be charged tuition at 2.00 times the in-state tuition rate, rounded up to the nearest dollar.

Students initially classified as ineligible for resident tuition will retain that classification for 12 months and until they provide documentation that they are eligible for in-state tuition. Requests for in-state tuition reclassification must be submitted to the Office of Admissions and Records, and the Registrar will determine whether or not a student is eligible to pay the in-state tuition rate. **An out-of-state student cannot attain resident student status simply by attending school for 12 months in Alabama.** International students must pay the out-of-state tuition rate.

It is the official policy of the Alabama Department of Postsecondary Education including all postsecondary institutions under the control of the Board, that no person shall, on the grounds of race, color, disability, sex, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.